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**DOKUMEN**

**KEGIATAN PERKULIAHAN**  
**Program Studi S1 Manajemen,**  
**S1 Akuntansi & S2 Manajemen**  
**SEMESTER GANJIL**  
**2022/2023**



**Nama Dosen :**  
**Drs. Jatenangan Manalu, SH., MM.**

**SEKOLAH TINGGI ILMU EKONOMI**  
**PENGEMBANGAN BISNIS DAN MANAJEMEN**  
**2022**

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**SURAT KEPUTUSAN KETUA STIE PBM**  
**Nomor : 12/SK-DPMK-S1 MGT./PBM/VIII/2022**

**TENTANG**  
**PENUGASAN DOSEN PENGAJAR MATA KULIAH**  
**TAHUN AKADEMIK 2022/2023**

**KETUA STIE PBM**

- Menimbang : 1. bahwa untuk menjamin kelancaran dan efektifitas perkuliahan, maka perlu diangkat Dosen Pengajar Mata Kuliah untuk Tahun Akademik 2022/2023.
2. bahwa Dosen Tetap yang namanya tercantum dalam Surat Keputusan ini dipandang memenuhi syarat untuk diangkat sebagai Dosen Pengajar dimaksud.
- Mengingat : a. UU No. 20 tahun 2003 tentang Sistem Pendidikan Nasional.
- b. Peraturan Pemerintah Nomor 12 tahun 2012 tentang Pendidikan Tinggi.
- c. Kep.Men.Dikbud No.234/U/2000 Tentang Pedoman Pendirian Perguruan Tinggi.
- d. Statuta STIE PBM.

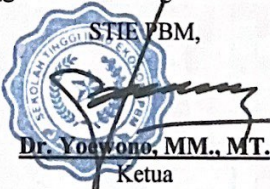
**MEMUTUSKAN :**

1. Dosen Tetap dengan nama tersebut dibawah ini ditugaskan untuk mengajar pada Semester Ganjil tahun Akademik 2022/2023 dengan rincian sebagai berikut :
- Nama : **Jatenangan Manalu, SE., MM.**  
Program Studi : **S.1 Manajemen**  
Mata Kuliah, SKS dan Jumlah kelas :
- a) Manajemen Resiko (3 sks / 1 kelas )  
b) Aspek Hukum Dalam Ekonomi (3 sks / 2 kelas )
2. Keputusan ini berlaku sejak tanggal ditetapkan dengan ketentuan, apabila dikemudian hari ternyata terdapat kekeliruan akan diadakan pembetulan seperlunya.

Ditetapkan di : Jakarta  
Pada tanggal : 22 Agustus 2022

Tembusan kepada Yth :

1. Para Pembantu Ketua, Ketua Program Studi di lingkungan STIE PBM.
2. Peringgal

  
**Dr. Yoewono, MM., MT.**  
Ketua

# KALENDER AKADEMIK 2022/2023

SEMESTER GANJIL 2022/2023												Keterangan	
SN	SL	RB	KM	JM	SB								
September 2022 :													
		1	2	3	4								
KRS	5	6	7	8	9	10	11						
Awal Kuliah -- 1	12	13	14	15	16	17	18						
2	19	20	21	22	23	24	25						
3	26	27	28	29	30								
Smt Ganjil 2022/2023													
Oktober :													
				1	2								
4	3	4	5	6	7	8	9						
5	10	11	12	13	14	15	16					Maulid Nabi Muhammad SAW	
6	17	18	19	20	21	22	23						
7	24	25	26	27	28	29	30						
8	31												
Minggu tenng													
November :													
Minggu tenng	1	2	3	4	5	6							
UTS -- 8	7	8	9	10	11	12	13						
9	14	15	16	17	18	19	20						
10	21	22	23	24	25	26	27						
11	28	29	30										
Desember :													
				1	2	3	4						
11													
12	5	6	7	8	9	10	11						
13	12	13	14	15	16	17	18						
14	19	20	21	22	23	24						Hari Natal	
15	26	27	28	29	30	31						Cuti Bersama	
Libur Natal & Tahun Baru													
Januari 2023													
15	2	3	4	5	6	7	8					Tahun baru 2023	
Minggu tenng	9	10	11	12	13	14	15						
UAS -- 16	16	17	18	19	20	21						Tahun baru lelek	
UAS Susulan	23	24	25	26	27	28	29						
Hasil studi	30	31											
Februari :													
				1	2	3	4	5					
6	7	8	9	10	11	12	13						
13	14	15	16	17	18	19	20						
20	21	22	23	24	25	26							
27	28												

SEMESTER GENAP 2022/2023												Keterangan	
SN	SL	RB	KM	JM	SB								
Maret 2023 :													
1	1	2	3	4	5								
KRS	6	7	8	9	10	11	12						
Awal Kuliah -- 1	13	14	15	16	17	18	19						
Smt Genap -- 2	20	21	22	23	24	25	26						
2022/2023 -- 3	27	28	29	30	31								
April :													
					1	2							
4													
5	3	4	5	6	7	8	9					Wafat Yesus Kristus	
6	10	11	12	13	14	15	16						
7	17	18	19	20	21	22	23						
8	24	25	26	27	28	29	30						
9													
Mei :													
7	2	3	4	5	6	7							
Minggu tenng	8	9	10	11	12	13	14						
UTS -- 8	15	16	17	18	19	20	21						
9	22	23	24	25	26	27	28						
10	29	30	31										
Juni :													
10	5	6	7	8	9	10	11						
11	12	13	14	15	16	17	18						
12	19	20	21	22	23	24	25						
13	26	27	28	29	30								
Juli :													
14	3	4	5	6	7	8	9						
15	10	11	12	13	14	15	16						
Minggu tenng	17	18	19	20	21	22	23						
UAS -- 16	24	25	26	27	28	29	30						
UAS Susulan	31												
Agustus :													
1	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30	31										


  
 Jakarta, Agustus 2022  
 Soewono, MM., MT





DAFTAR HADIR GANJIL TAHUN AKADEMIK 2022/2023  
 SEKOLAH TINGGI ILMU EKONOMI " PENGEMBANGAN BISNIS & MANAJEMEN "  
 Jl. Dewi Sartika Raya No. 4 EF Cililitan JAKARTA TIMUR Telp. (021) 8008580, Fax. (021) 8008272

Mata Kuliah : Aspek Hukum Dalam Ekonomi  
 Dosen : Drs. Jatengnanan Manalu, S.H., MM.

Jml SKS : 3  
 Program Studi / Jenjang Pend : S1. Manajemen  
 Kelas : 07

No.	NIM	NAMA	PERKULIAHAN KE / TGL															KET			
			1	2	3	4	5	6	7	UTS	9	10	11	12	13	14	15		UAS		
1	21021100081	DEDE HENDRAYANA	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
2	21021100082	SEPTIYAN DWI PRASETIYO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
3	21021100083	WASIS KRISMON	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
4	21021100084	RIYAN ALVIAN	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
5	21021100085	GIRI ARMANDO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
6	21021100086	MACHMUD ALFADI	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
7	21021100087	RIZKI PURWANTO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
8	21021100088	GUNTUR BUDIARTO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
9	21021100089	NURUL WULAN DARI	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
10	21021100090	WENNI JULINA	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
11	21021100091	INDRA OKTAVIANTO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
12	21021100092	RAHMAT JULIANTO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
13	21021100093	DION ADI PRATAMA	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
14	21021100094	M. RIZKI ALAMSYAH	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
15	21021100095	AKBAR BEZKY	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
16	21021100096	REZA ALFARITSI	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
17	21021100097	SWASTIKA PUTRI RAHMAWATI	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
18	21021100098	AGENG RUBBY HARYANTO	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
19	21021100099	ASTI KARUNIA SAPUTRI	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	
20	21021100100	AMINAH INDAH	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	

Keterangan :  
 Paraf Mahasiswa : Hadir Perkuliahan  
 X : Absen Perkuliahan

Jakarta,  
 Dosen / BS,  
 Drs. Jatengnanan Manalu, S.H., MM.





UNIVERSITAS NILAI SEMESTER GANJIL TAHUN AKADEMIK 2022/2023  
SEKOLAH TINGGI ILMU EKONOMI "PENGEMBANGAN BISNIS & MANAJEMEN"  
Jl. Dewi Sartika Raya No. 4 EF Cilihitan JAKARTA TIMUR Telp. (021) 8008580, Fax. (021) 8008272

Mata Kuliah  
Dosen

: Aspek Hukum Dalam Ekonomi  
: Drs. Jatengnan Manalu, S.H., MM.

Jml SKS : 3  
Program Studi / Jenjang Pend : S1. Manajemen  
Kelas : 07

No.	NIM	NAMA	Kehadiran 15%	Tugas / PR 10%	UTS 25%	UAS 50%	Nilai Akhir		KET.
							Jml 100%	Huruf	
1	21021100081	DEDE HENDRAYANA	15	7	22	41	85	A	
2	21021100082	SEPTIYAN DWI PRASETIYO	14	6	20	41	81	A	
3	21021100083	WASIS KRISMON	15	6	22	43	86	A	
4	21021100084	RIYAN ALVIAN	15	7	22	41	85	A	
5	21021100085	GIRI ARMANDO	14	7	21	37	79	B	
6	21021100086	MACHMUD ALFADI	15	7	20	36	78	B	
7	21021100087	RIZKI PURWANTO	14	6	19	35	74	B	
8	21021100088	GUNTUR BUDIARTO	14	6	20	33	73	B	
9	21021100089	NURUL WULAN DARI	15	7	22	41	85	A	
10	21021100090	WENNI JULINA	14	6	20	41	81	A	
11	21021100091	INDRA OKTAVIANTO	15	7	22	41	85	A	
12	21021100092	RAHMAT JULIANTO	14	6	20	41	81	A	
13	21021100093	DION ADI PRATAMA	15	6	22	43	86	A	
14	21021100094	M.RIZKI ALAMSYAH	14	6	20	33	73	B	
15	21021100095	AKBAR BEZKY	15	7	22	41	85	A	
16	21021100096	REZA ALFARTISI	14	6	20	41	81	A	
17	21021100097	SWASTIKA PUTRI RAHMAWATI	15	6	22	43	86	A	
18	21021100098	AGENG RUBY HARYANTO	15	7	22	41	85	A	
19	21021100099	ASTI KARUNIA SAPUTRI	14	6	20	41	81	A	
20	21021100100	AMINAH INDAH	15	6	22	43	86	A	

Penilaian :  
A : 80 - 100  
B : 70 - 79  
C : 56 - 69

D : 45 - 55  
E : < 45  
MD : Mengundurkan diri

Jakarta,  
Dosen Ybs  
11  
  
Drs. Jatengnan Manalu, S.H., MM.



DAFTAR NILAI SEMESTER GANJIL TAHUN AKADEMIK 2022/2023  
SEKOLAH TINGGI ILMU EKONOMI " PENGEMBANGAN BISNIS & MANAJEMEN "  
Jl. Dewi Sartika Raya No. 4 EF Cililitan JAKARTA TIMUR Telp. (021) 8008580, Fax. (021) 8008272

Mata Kuliah

: Aspek Hukum Dalam Ekonomi  
Dosen : Drs. Jatnengan Manalu, S.E., S.H., MM.

Jml SKS : 3  
Program Studi / Jenjang Pend : S1. Manajemen  
Kelas : 07

: 3  
: S1. Manajemen  
: 07

No.	NIM	NAMA	Kehadiran 15%	Tugas / PR 10%	UTS 25%	UAS 50%	Nilai Akhir		KET.
							Jml 100%	Huruf	
21	21021100101	RICKY PRASETYO	15	7	22	41	85	A	
22	21021100102	ALDI PRASTHYO	14	6	20	41	81	A	
23	21021100103	GATMAN TAMPUBOLON	15	6	22	43	86	A	
24	21021100104	RUBEN HARIANTO HUTAGALUNG	14	6	20	41	81	A	
25	21021100105	MULKI	15	6	22	43	86	A	
26	21021100106	ALFIN WINANDAR	15	7	21	40	83	A	
27	21022100003	AMIEN ARIE ZUNIANTO	14	7	21	37	79	B	
28	21022100028	ANA SHOLIKA RAHMI	15	7	20	36	78	B	
29	21022100030	SIGIT FITRIYANTO	14	6	19	35	74	B	
30	21022100035	MARIA ULFAH	14	6	20	33	73	B	
31	21022100053	IKA RATRI HARTUTI	14	7	17	38	76	B	
32	22021100001	REIKHA DESVITA PRAMESWARI	15	6	22	43	86	A	
33	22021100002	ATIKA SYVA AULLA	14	7	21	37	79	B	
34	22021100003	RAYVALDO ARDIENZA	15	7	20	36	78	B	
35	22021100004	MUHAMMAD DANIEL	14	6	19	35	74	B	
36	22021100005	DARIS INFISHAR	15	7	21	40	83	A	

Penilaian :  
A : 80 - 100  
B : 70 - 79  
C : 56 - 69

D : 45 - 55  
E : < 45  
MD : Mengundurkan diri

Jakarta,  
Dosen Ybs,  
Drs. Jatnengan Manalu, S.H., MM.



**JURNAL KEGIATAN DOSEN**

Mata Kuliah : Aspek Hukum dalam Ekonomi  
 Kode MK : MA 008  
 Bobot SKS : 3  
 Nama Dosen : Drs. Jatenangar Manalu, SE., SH., MM  
 Dosen Pengganti (bila ada):  
 Ruangan Pertemuan : R - 07

Semester/Thn Akad. : Ganjil, 2022/2023  
 Referensi/Buku : ditentukan oleh Dosen  
 Teknik Pembelajaran : Kuliah/diskusi, dll  
 Media Pembelajaran : OHP, Papan Tulis, dll  
 Waktu : Hari/ : Selasa  
 Pukul : 15.30 - 18.00 WIB

Perte muan	Tanggal (Tgl-Bln-Thn)	Pokok Bahasan (dapat di update dan ditambah oleh Dosen dengan tulisan tangan)	Paraf / Tanda Tangan	Keterangan
1	13/09/2022	Hukum Perdata		
2	20/09/2022	Sistematika KUHP		
3	27/09/2022	Hukum Dagang		
4	04/10/2022	Perusahaan, Pekerjaan & Usaha Perniagaan		
5	11/10/2022	Nama dagang dan daftar perusahaan, dan Merk Dagang		
6	18/10/2022	Pengusaha & pembantu pembantunya		
7	25/10/2022	Pedagang perantara / makelar		
8	08/11/2022	UTS		
9	15/11/2022	Pembukuan dan pemberitaan		
10	22/11/2022	Bentuk-bentuk kerjasama & persekutuan perdata		
11	29/11/2022	Bentuk-bentuk kerjasama & persekutuan perdata (lanjutan)		
12	06/12/2022	Perseroan Terbatas (PT) dan Maskapai Asuransi		
13	13/12/2022	Perseroan Terbatas (PT) dan Maskapai Asuransi (lanjutan)		
14	20/12/2022	Surat-surat berharga		
15	03/01/2023	Pasar uang & pasar modal		
16	17/01/2023	UAS		

Keterangan:  
 Kegiatan UTS (Ujian Tengah Semester) dan UAS (Ujian Akhir Semester) akan diatur tersendiri.  
 Pilihan Waktu Pertemuan : 08.00-10.30; 10.30-13.00; 13.15-15.45; 16.00-18.30; 18.45-21.15  
 Pilihan Ruang Pertemuan / Kuliah : R 01; R 02; R 03; R 04; R 05; R 06; R 07

Jakarta, .....  
 Dosen

Drs. Jatenangar Manalu, SE., SH., MM



SEKOLAH TINGGI ILMU EKONOMI PENGEMBANGAN BISNIS DAN MANAJEMEN

**STIE PBM**  
TERAKREDITASI BAN-PT

BERITA ACARA  
UJIAN TENGAH / AKHIR SEMESTER

Pada hari ini selesai tanggal 08-11-22, yang bertanda tangan dibawah ini menyatakan telah dilaksanakan Ujian Tengah / ~~Akhir~~ Semester, STIE Pengembangan Bisnis dan Manajemen, sebagai berikut :

No	Keterangan	Uraian Berita Acara
1.	Mata Kuliah	Aspek Hukum Dalam Ekonomi
2.	Nama Dosen	Dr. Jaleswara Manu, S.H., S.E., M.A.
3.	Hari, Tanggal	Selasa, 08-11-2022
4.	Pukul	15.30 - 18.00
5.	Jumlah Peserta	36 orang
6.	Semester	Ganjil / Genap
7.	Tahun Akademik	2022/2023
8.	Pelaksanaan Ujian	Terjadi / Tidak terjadi pelanggaran

Demikian Berita Acara ini dibuat dengan sebenarnya dan apabila diperlukan para pengawas bersedia memberikan kesaksian, sesuai dengan peraturan STIE PBM.

No.	Nama Pengawas	Tanda Tangan
1.	Jaleswara Manu	
2.	_____	2. _____



SEKOLAH TINGGI ILMU EKONOMI PENGEMBANGAN BISNIS DAN MANAJEMEN

**STIE PBM**  
TERAKREDITASI DAN PT

## BERITA ACARA

### UJIAN TENGAH / AKHIR SEMESTER

Pada hari ini Selasa tanggal 17-01-2023, yang bertanda tangan dibawah ini menyatakan telah dilaksanakan Ujian ~~Tengah~~ / Akhir Semester, STIE Pengembangan Bisnis dan Manajemen, sebagai berikut :

No	Keterangan	Uraian Berita Acara
1.	Mata Kuliah	Aspek Hukum dan Etikoris
2.	Nama Dosen	Drs. Jantunaga Manalu, SH; MH
3.	Hari, Tanggal	Selasa, 17-01-2023
4.	Pukul	16.30 - 18.00 .
5.	Jumlah Peserta	36 orang
6.	Semester	Ganjil / Genap
7.	Tahun Akademik	2022/2023
8.	Pelaksanaan Ujian	Terjadi / Tidak terjadi pelanggaran

Demikian Berita Acara ini dibuat dengan sebenarnya dan apabila diperlukan para pengawas bersedia memberikan kesaksian, sesuai dengan peraturan STIE PBM.

No.	Nama Pengawas	Tanda Tangan
1.	Jantunaga Manalu	
2.	_____	2. ....